FIRST DAY OF ONLINE LEARNING

This guide provides you with the key actions and resources to help you make the shift to online learning as quickly and seamlessly as possible. Login to your NTU SSO login to access Email, Moodle, and complete the following task on the first day of online learning for each of your courses.
1. CHECK YOUR NTU EMAIL

Check your NTU email from your professor for instructions. If no message, send an email to your professor.

- Refer to instruction on Contacting Your Professor (http://www.navajotech.edu/images/currentStudents/eLearning/studentResources/contactingYourProfessor.pdf)

- Login into SSO login, click on the student email. Select “Compose” to generate a message and send your email.

- All faculty contact information can be found on the NTU webpage at www.navajotech.edu faculty directory.

- If you need an SSO login, email its@navajotech.edu to request your NTU ID
2. CHECK FOR ASSIGNMENTS

Check for assignment(s) and instruction on what method or resource(s) your professor will use for your course.

Are you using Moodle? All students have access to “Learner Orientation” in Moodle to help you get acclimated with the features and functions.

Students Submitting Assignments in Moodle (YouTube Video)

Zoom, some professors are using Zoom. Check your email for links and instructions.
3. CHECK YOUR INTERNET CONNECTION

Make sure you have access and the tools you need to learn online. If you have any issues with resources, contact your professor as soon as possible.

NTU is offering hotspots in Crownpoint and Chinle campus.
4. DESIGNATE SPECIFIC TIMES & STUDY SPACE

Designate specific times and study space for your online learning.

Links to forms: http://www.navajotech.edu/online-learning-transition

- Student E-Learning Policies & Procedures
- Student E-Learning Policies & Procedures Student Acknowledgement Form
- Online Student Complaint Procedure
- Online Learning Attendance
- Academic Honesty
- NTU Student Code of Conduct
- NTU Student Support Programs
- Verification of Student Identity in Distance Education
- E-Learning Tips for Success
- Student Originality of Course Work
- Students with Disabilities
- Online Complaint Form